

'A magical place for little people.'

Welcome to Lilliputs Day Nursery

Lilliputs Nursery is a privately run nursery registered by Ofsted to care for children between the ages of 6 weeks and 5 years.

We opened our doors in February 1998. The Nursery is a member of the Bolton Early Years Development and Childcare Partnership and we are also a member of the National Day Nurseries Association.

The award of Investors in People was achieved in September 2000 within only two years in business. The Nursery has also been awarded 'Quality Counts' – the accreditation scheme of the National Day Nurseries Association. The Quality Counts kite –mark is a reliable indicator of a high value service to ensure that we are providing the highest quality care and education for your child/children as well as meeting your needs as parents. We are confident that the kite-mark will reaffirm your confidence in Lilliputs and demonstrate our ongoing commitment to quality.

Our qualified and experienced staff members are dedicated to the development of the babies and young children in our care and the children's play experiences are based around their development needs.

Our philosophy

Our aim is to ensure:

- Every child is happy, safe and stimulated.
- Every child's efforts are valued.
- Every child has the opportunity to develop knowledge, skills and under standing according to his or her abilities and regardless of their race, culture and gender.
- Children learn to respect and look after each other.
- Feel confident to approach staff with queries.

'Lilliputs' is operated under the personal supervision of Mrs. Gill Green (Cert.Ed.), who is committed to maintaining high standards of care for your children.



Parents as Partners

Lilliputs Nursery takes great pride in its good reputation and its high all round standards.

Parents are the first educators of their young children and the most important people in a child's life, and we aim to work with parents as partners as much as possible to form strong links between our parents/carers and nurs+ery. The aim of the nursery is to support their essential work.

A successful partnership needs a two-way flow of information, knowledge and expertise. When parents and practitioners work together in early year's settings, the results have a positive impact on the child's development and learning.

We will:

- Aim to make all parents feel welcome, valued and necessary by providing a range of different opportunities for collaboration between children, parents and us.
- Keep parents informed about 'the nursery goings on' in the form of regular e-mails and by having a parent's notice board. We hold regular Parents Evenings, to give you a chance to discuss your child's progress with the staff
- Keep parents fully informed about the curriculum using displays and brochures. We also discuss and record progress and achievements through informal meetings and via regular entries To Parentzone.
- Make all new parents aware of the nursery's policies and procedures, and any changes we may make in the future to ensure standards remain high.
- Make known to parents the system for registering queries, complaints or suggestions.



Door drop off and collection

Restrictions relating to Covid 19 saw an introduction to children being dropped off and collected from the front door. As time went by, the benefits for the children of this procedure were seen.

When children start at nursery, we will encourage parents to drop off at the front door as soon as they feel comfortable within their settling in period. Any parent is welcome into nursery at any time but they will need to be accompanied by a member of staff, booking an appointment will ensure you won't have to wait and the right person can be available for you.

Parents Evenings

Parent's evenings are held annually, to discuss your child's progress and development with their Key Person. However, parents are welcome to dist-cuss any concerns or problems with us at any time.

Some parents and grandparents have joined in with baking, stories, singing, outings and other activities.

Our aim is to support the essential work and contributions of parents, what+ ever forms these may take.

Please remember you are welcome to come and discuss any matter concerning your child.

Learning Journeys

We closely observe and track your child's progress and learning during their time at nursery. At Lilliputs, we use an app for recording observations of children's learning. The app is called 'Famly'. Your child's observations will be upload on electronic tablets and this is an alternative to recording on paper.

This system allows you as parents to become much more involved in your children's learning. It allows you to view

observations that staff make about their children and add photos and comments of your own, to be included in the child's profile. You can log in and view your child's profile at any time.



Nursery Fees

Fees are payable monthly (on the 1st of the month) in advance by standing order or tax free childcare. Attendance will be refused if accounts are in arrears. Please enquire for current prices. Prices are likely to rise annually.

A minimum attendance of two days per week is strongly advised.

The fees include all meals (breakfast, lunch and light tea) and healthy snacks, as well as other nursery requisites.

We offer the Government's Early Years Funded hours to eligible parents for children and babies from 9 month old. Further information is available on request.

- Full fees are payable during Bank Holidays (nursery is closed) and at all other times, including illness and holidays.
- Deposits are withheld if you fail to start at the nursery and are refunded when your child leaves nursery providing four weeks' notice has been given.
- In the event of illness the nursery reserves the right to temporarily exclude a child.
- We close at 3pm on Christmas Eve for 1 week.
- Registration fee is £50.00



Settling in at Nursery

There will be support and reassurance for parents for as long as is necessary whilst their child settles in nursery. We offer home visits should you believe this be beneficial. Parents are encouraged to stay with their child for the first visit and where appropriate, to separate from their children for brief periods at first, gradually building up to longer absences. This ensures a sense of security for the child but also enables parents to get to know the staff, their child's key person and other children and gives the opportunity for anxieties or concerns to be discussed.

We want children to feel safe and happy in the absence of their parents. During these initial visits we ask parents to complete an information sheet regarding health, sleeping, diet, allergies, etc as well as details regarding other members of the family as we like to get to know them too.

To help with the settling in process your child may be able to choose a key person. Your child's Key Person will:

- Form a caring and supportive bond with your child.
- Be your first point of contact for any information or concerns regarding your child.
- Take responsibility for your child's daily care.
- Keep records of your child's developmental progress and share these records with you.
- Observe your child and analyse the information gathered.
- Plan experiences for your child based on observations of their interest.
- Write an individual education plan if your child presents a special educational need.
- Communicate with you on a daily basis in person and through daily logs and diaries.



Menus

Breakfast

Served from 7:00am to 9.00am. We offer a selection of cereals, toast and milk.

Lunch

Served from 11.30am, consisting of a freshly prepared main meal and dessert. The menu operates on a four-week rota.

Tea

Served around 3.30pm. This consists of a light snack. Healthy snacks and drinks are provided throughout the day.

We aim to give children healthy, wholesome food, which is appropriate to the age and requirements of the individual. We cater for special diets as well as considering individual requirements such as allergies and strong dislikes of certain foods. Unfortunately, we are unable to cater for a Vegan diet.

We limit the use of salt and sugar and are aware of the problems that certain food additives can cause.

Unless otherwise advised we give children over 12 months of age full cream cow's milk.

We try to present the food in an attractive way and particularly encourage the children to eat a wide variety of fruits and vegetables. We do offer various foods derived from other cultures. All food given to the children is prepared on the premises. Our cook and her assistant have all the relevant experience and qualifications. Our kitchen is checked annually by Environmental Health Officers. In July 2011, we received the highest score of 5 for our Food Hygiene Rating and we have maintained this score every year since.

We aim to treat mealtimes as occasions when the children are learning acceptable social habits. The children are shown how to use cutlery correctly and are encouraged to use manners from an early age. Parents are informed at the end of the day how much their child has eaten throughout the day.



Example Menus

WEEK 1	Monday	Tuesday	Wednesday	Thursday	Friday
Dinner	Sausages in	Chicken hot pot	Tuna Bolognese	Savoury lamb	Vegetable and
	onion gravy,	and peas		and rice	potato bake
	newpotatoes				with beans
	and vegetables				D
	Francis Frais	Deve eve eve evlye	Apple crumble	Fue we eve a fuerle	Rice pudding
Tea	Fromage Frais Crackers with	Banana cake Waffles with	and custard Soup with a	Fromage frais Potato cakes	and sultanas Cheese, ham
Ted	cheese, chicken	cheese	crusty roll	and cheese	and tuna
	and sardines	Gilocoto	ordary ron	dia oncoso	sandwiches
	Fresh fruit	Fresh fruit	Fresh fruit	Fresh fruit	Fresh fruit
WEEK 2	Monday	Tuesday	Wednesday	Thursday	Friday
Dinner	Fish fingers,	Creamy chicken	Lamb hot pot	Spaghetti 	Pork casserole
	potato wedges and beans	and rice	with peas	bolognese	with vegetables
	and beans				
	Bananas and	Pineapple upside	Strawberry	Rice pudding	
	custard	down cake	mousse	and sultanas	Fromage frais
Tea	Crumpets and	Pizza	Cheese, ham	Beans on toast	Crackers with
	cheese		and sardine		cheese, chicken
			sandwiches		and tuna
	Fresh fruit	Fresh fruit	Fresh fruit	Fresh fruit	Fresh fruit
WEEK 3	Monday	Tuesday	Wednesday	Thursday	Friday
Dinner	Tuna Bolognese	Sausages,	Pork stroganoff	Bacon hot pot	Chicken bites,
		mashed potato	with rice	with peas	potato wedges
		and vegetables			and beans
		Rice pudding	Apple sponge		Fruit crumble
	Fromage frais	and sultanas	and custard	Fromage frais	with custard
Tea	Assorted pitta	Cheese, ham	Potato waffles	Crackers with	Hot dogs
	breads and	and tuna	and cheese	cheese, ham	
	salad	sandwiches		and pilchards	
	Fresh fruit	Fresh fruit	Fresh fruit	Fresh fruit	Fresh fruit



Record Keeping

Accident Forms

Young children are full of fun, and love to explore their environment. However vigilant our staff are, minor accidents sometimes happen. All accidents are recorded; however minor, on each child's individual accident form. Should your child be involved in an accident, you will be informed of the details of how it happened and how it was dealt with and asked to sign the accident form to ensure that details have been passed on.

Medication

All medicines must be handed over personally to the member of staff responsible on arrival at Nursery and signed for.

Medication must be clearly labelled with your child's name, date, dosage and any other instructions. A medication sheet will be available to log your child's name, time and date, when medication is administered together with the signature of the person administering each dose. We will never administer medicine unless prior written permission has been given to us. Although staff will try to ensure that medicine is sent home each day, it is the parent's responsibility to ask for it. Medicines will be stored carefully whilst at nursery. We are unable to administer unprescribed medicines to children except for paracetamol suspension such as 'calpol'. If a Parent wishes their child to have medication, they must bring it to nursery each day. You will be asked to agree to our full Medication Policy on joining nursery.

Nursery Management retain the right to refuse medication if they feel it is unsuitable or unnecessary.

Immunisations

We ask parents to keep us informed of all immunisations, to enable us to update our records.



Exclusion Periods

Disease and incubation period	Period when infectious	Period of exclusion for infected person	Exclusion for contacts
Diarrhoea and Vomiting	When diarrhoea and vomiting is pre sent. Until 48 hours afterwards	48 hours after last attack and while the child feels unwell	None
Impetigo 4-10 days	For first 24 hours of antibiotic treatment	Until treated for 24 hours with antibiotics or until sores/spots are dry	None, towels and face clothes must not be shared
Conjunctivitis Often 12 – 72 hours	Whilst infection is active	Until treatment has started	None, towels and face cloths must not be shared
Head lice Infection may be present for several weeks before symptoms develop	As long as there are live lice but only if they have prolonged head to head contact	None, Infection must be treated	None
Chicken Pox 13 - 21 days	1-2 days before to 5 days after first spot appears	Until spot s have crusted over (usually 5 days) and the child feels well	None, Pregnant women who have not had chicken pox should see their GP/Midwife

Parents are asked to keep their children at home if they are suffering from an infection. We do ask that parents inform us of their child's absence. Please keep us up to date with any illness/medical problems etc. If a child became ill at nursery we would contact his or her parent to arrange collection/transportation to the doctor depending on the severity. On signing an application form a parent gives us permission to seek urgent medical attention should we feel it necessary.

It is important that we are informed of any changes of address or contact telephone numbers, in case of emergency.



Baby Bears Room

Plenty of love and cuddles are top priority and your baby can be sure of lots of individual, as well as group, interaction.

In order to reduce the risk of infection and to keep the floor clean we ask parents to note that outdoor shoes are not allowed in the baby room.

If your child is bottle-feeding, we request that parents provide two bottles and formula milk for their child. Staff will make up formula feeds each day. The Nursery provides baby bibs.

In 'Baby Bears Room,' we complete all your child's daily information on Parentzone. This gives brief details of your child's feeds, changes and activ+ ities throughout their day. If parents have any information to pass on to staff i.e. if your child has not slept well or is teething maybe, please inform staff on arrival to nursery.



Babies are fed to suit their individual needs. At around 6 months, when babies are ready to be weaned, we introduce 'first tastes' – with pureed fresh fruit and vegetables. During a gradual progression to wholesome blended baby meals, babies are introduced to different foods and flavours. Lumpier foods are then introduced in prepatration for a toddler diet. If you discover that your child has any allergies, likes or dislikes please inform your child's key

We aim to give your child a variety of stimulating activities according to their stage of development. Activities and toys are changed on a daily basis. They include musical toys, activity toys, hand and finger painting, water play, sand play, spaghetti and 'gloop'

person.

(a mixture of cornflower and water). These activities can be messy, one of the reasons we ask you to provide a change of clothes!

When babies need to rest they can do so either in a cot, mat or relaxing chair. Children are provided with their own bedding.



Baby Bears Room (Continued)

If your child uses a dummy we ask that parents provide a spare. Also, children often become attached to a toy or a blanket etc, we therefore ask that you bring this along to Nursery with your child.

Parents are required to provide nappies and wipes for their child.

Baby Massage

Imagine lying on a big fluffy towel, in a nice warm room, soft music in the background, having a relaxing massage.

This is just one of the wonderful and fulfilling experiences your baby will benefit from whilst at nursery.

Possible Benefits for Babies

- Improves the bodies immunity
- Improves digestion
- Helps to treat colic
- Helps to treat constipation
- Acts as a growth stimulant
- Improves sleep patterns
- Stimulates endorphins the body's natural pain-killers
- Better mental/emotional/physical connection
- Gross motor skills

All our baby room team have baby massage training.



Ladybirds and Busy Bees Room

If your child is between 18 months and 39 months old they will spend their time in these rooms.

As your child gains confidence walking, running and independence it is usually time for the next stage. In toddlers everything is a little larger – tables, chairs, toys and equipment. Plenty of allowance is made for the fact that the children of this age group have relatively short attention spans and activities are planned so that no boredom sets in. As far as the children are concerned it's all great fun. In reality their day is carefully planned to encourage development, new skills and confidence.

As every parent knows, a two year old has very clear ideas of what they do and don't want to do. Every opportunity will be given for your children to make their own decisions and



choices that will help to develop their own personality. At this stage the children will be encouraged to share and to interact with each other as well as adults. The children will participate in activities that are designed to teach them colour recognition, basic number skills and different shapes and sizes.

These rooms offer a very tactile, 'touchy feely' experience, ranging from activities involving 'play dough' and baking, to play with cold and cooked spaghetti to sand and water.

These activities may be messy and although children wear aprons accidents do happen. Please be aware of this when dressing your child for Nursery.

Toddlers play hard and need much earned rest. Sleeps are taken at any time, but experience shows that they tend to settle after lunch.

At approximately 2 1/2 years, we begin to introduce potty training, working alongside and following discussion with the child's parent. Practice shows that potty training before a child is physically ready has an adverse effect. For this reason children are trained if and when ready.



Ladybirds and Busy Bees Room (Continued)



A child needs to be introduced to the vocabulary for a while before we can expect him or her to start using a potty or toilet. Once the training begins parents and staff should be fully committed to the idea and should expect lots of 'accidents' at first. We therefore ask for lots of changes of clothing initially. Everyone should be positive at all times, no matter how long it takes and should expect the occasional mishap for a long period afterwards. We use a reward system to give children further encourtagement.

Toddlers is a dummy free zone – evidence shows that dummies delay speech so please

keep them at home once your child moves into toddlers or alternatively send them off to the dummy fairy.

Around the age of 2.5/3 years your child will be introduced to 'Pre-school.' Once again parents are encouraged to visit the 'Pre-school' room, to meet staff and familiarise themselves with staff, activities and routines.



Wise Owls Room

In our 'Pre-school' unit, we aim to ensure your child is fully prepared to take their next big step into school life. We endeavour to promote exploration and discovery by making learning fun!

Children here are aged between 2.5 and 5 years. We encourage children to grow in confidence by building on previous experiences and achieve+ments by responding to individual needs.

Each day is carefully planned around each individual child's interests. We encourage parental involvement in all our pre-school work and hope that parents will join in the fun and learning at home.



All our activities are planned around numerous topics, themes and festivals building on each child's own interests. Activities are exciting and enjoyable, feeding the children's imagination and helping to develop their awareness of the world.

Pre-school have an interactive touch screen, which is used to explore each

topic. They are used on a daily basis so that all the children have the opportunity to use it.

Wherever possible we provide the opportunity for children to explore the environment outside of the nursery. We visit the local library regularly, go on farm visits, garden centres and weather permitting, the local park. Also for 'splish-splashing' fun we go swimming on a weekly basis, helping to build a child's confidence in water.

All teaching is informal and our learning is done through fun-filled activities and play. Building a child's confidence, self respect and respect for others plays a huge part in the aims of the nursery. The children are taught to express their feelings and natural curiosity about the world and everything in it.

We are sure your children will enjoy their time in Wise Owls, and more importantly the whole Nursery experience.
Lilliputs Day Nursery administers the Government's Early Years Entitlement, which is currently available for all three and four year olds.



School Readiness

School readiness

When children leave our nursery for school we are aiming for them to:

- Be achieving well in the prime areas of the EYFS
- Have independent bathroom skills
- Be confident to ask for help from an adult
- Be able to share equipment
- Recognise if a friend needs help
- Be able to self-comfort and comfort others
- Use manners
- Be able to use a knife and fork
- Be able to put on their own coat and shoes

If you have any questions please call us on 01942 811866.

Thank You

